

**MINUTES OF THE MEETING  
OF THE COMMON COUNCIL  
VALPARAISO, INDIANA  
March 14, 2022**

The Common Council of the City of Valparaiso, Indiana, met on Monday March 14, 2022 at 6:00 p.m. in City Hall. Mayor Murphy called the meeting to order. The Pledge of Allegiance was said. Present were Councilmembers Reed, Cotton, Schmidt, Anderson, and Costas. Councilmembers Douglas and Pupillo was absent.

**MINUTES**

Councilmember Reed moved to approve minutes of the February 28, 2022 meeting. Councilmember Schmidt seconded the motion.

Councilmember Cotton pointed out that a young lady in the crowd complimented him and it was not included in the minutes.

Upon voice vote the motion to approve the minutes as presented passed with a 5-0 vote.

**ORDINANCE NO. 6, 2022**

**AN ORDINANCE REESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT (CCD) FUND AND PROVIDING FOR PUBLICATION OF NOTICE UNDER INDIANA CODE 36-9-15.5**

Councilmember Reed moved that Ordinance No. 6, 2022 be read a second time by title and a third time in full and be considered for adoption and the opportunity be given for the offering of amendments. Councilmember Schmidt seconded the motion. Deputy Clerk-Treasurer Cook read the Ordinance.

Attorney Lyp stated this Ordinance should be continued to the first meeting in April.

Councilmember Cotton Reed moved to carry Ordinance No. 6, 2022 to the first meeting in April. Councilmember Costas seconded the motion. Upon voice vote the motion passed with a 5-0 vote.

**ORDINANCE NO. 7, 2022**

**AN ORDINANCE APPROVING EXPENDITURE OF FUNDS IN THE PARK NON-REVERTING CAPITAL FUND AND PROVIDING FOR PUBLICATION OF NOTICE**

Councilmember Reed moved that Ordinance No. 7, 2022 be read a second time by title and a third time in full and be considered for adoption and the opportunity be given for the offering of amendments. Councilmember Schmidt seconded the motion. Deputy Clerk-Treasurer Cook read the Ordinance.

Dan McGuire addressed the Council. This money is generated by the golf course and goes to improvements they want to make this year.

Mayor Murphy announced that Ordinance No. 7, 2022 requires a Public Hearing and presented Proof of Publication that at tonight’s meeting the Council will consider an appropriation of \$105,000 in the Non-Reverting Capital Fund. Attorney Lyp announced there were no electronic requests for information. Seeing no one wishing to address the Council, Mayor Murphy declared the Public Hearing closed.

Councilmember Reed moved to adopt Ordinance No. 7, 2022. Councilmember Schmidt seconded the motion. Upon roll call vote the motion passed with a 5-0 vote.

### **ORDINANCE NO. 8, 2022**

#### **AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF VALPARAISO, INDIANA, AUTHORIZING THE ISSUANCE OF THE CITY OF VALPARAISO, INDIANA, ECONOMIC DEVELOPMENT REVENUE BONDS AND APPROVING AND AUTHORIZING OTHER ACTIONS IN RESPECT THERETO**

Councilmember Reed moved that Ordinance No. 8, 2022 be read a first time and considered on first reading. Councilmember Schmidt seconded the motion. Deputy Clerk-Treasurer Cook read Ordinance No. 8, 2022.

Attorney Patrick Lyp addressed the Council. On March 10, 2022 the RDC adopted a Resolution authorizing the issuance of Economic Development Bonds. On March 11, 2022 the Economic Development Commission recommended issuance of the bonds. These are in relation to the Linc project. The RDC has authorized \$3 Million Dollars of incentives for that project. To fund that project the RDC will need to issue \$3 Million Dollars of bonds. Andy Mouser of Baker Tilly was available remotely to answer questions. Stu Summers was available also.

Councilmember Cotton stated he had not heard anything about this project until Councilmember Costas thanked Councilmember Douglas for his efforts in making the deal come through. It must have taken a considerable amount of time to procure a contractor that would want to take on this project. This could be a project that needed a study to justify it. He is hearing a lot of chatter as to the scope of this project. He asked when the project started. Attorney Lyp stated it started in the spring of last year. Councilmember Cotton stated in Section 4 it names a date. He feels the date is wrong. Attorney Lyp explained this is a short-term interim bond issuance and the date is correct.

Councilmember Reed moved to carry Ordinance No. 8, 2022 to the March 28, 2022 meeting. Councilmember Schmidt seconded the motion. Upon voice vote the motion passed with a 5-0 vote.

### **ORDINANCE NO. 9, 2022**

#### **AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF VALPARAISO**

Councilmember Reed moved that Ordinance No. 9, 2022 be read a first time and considered on first reading. Councilmember Schmidt seconded the motion. Deputy Clerk-Treasurer Cook read Ordinance No. 9, 2022.

Beth Shrader addressed the Council. This comes to the Council with a unanimous favorable vote from the Plan Commission.

Attorney Jon Schmaltz addressed the Council. He represents Kamber Properties. The property of the proposed project is 2006 Warbler Drive. The property has one building which until recently was the mail/shipping facility for Valparaiso University. It currently is zoned CA Campus. They are asking for CG which is the same as the adjacent property. The business is small game accessories. There will be no modifications to the building.

Councilmember Reed asked if prior to it being zoned Campus was it commercial. Attorney Schmaltz stated this predated the UDO and he is not sure. Councilmember Reed said she seems to remember a glass company being there.

Councilmember Reed moved to carry Ordinance No. 9, 2022 to the March 28, 2022 meeting. Councilmember Schmidt seconded the motion. Upon voice vote the motion passed with a 5-0 vote.

### **Council Reports**

Councilmember Cotton stated since the last meeting he has received the results of the feedback left on the portal regarding ARPA money distribution. He is concerned about the picture it paints. He doesn't feel it was a sufficient sample to reflect the entire community. It also seems problematic because people do not have a clue what the money is actually for. He introduced Kathy DeWitt. She is a market research and data analyst.

Kathy DeWitt addressed the Council. The tabulated data came in to be the same number as the number of responses. This could not be accurate. Some answers fit into two or more categories.

Mayor Murphy stated Council Reports – New Business - are what is being discussed now. This is not on the agenda. If Councilmember Cotton wants to discuss it under New Business, he needs to discuss it with his Councilmembers and have it put on the agenda. Councilmember Cotton stated they have been encouraged to meet with the Mayor and discuss their ideas so they can do an expedient job when they should be taking their time and paying attention to what the numbers are actually telling them. Mayor Murphy stated he will listen to this under Public Comment.

Councilmember Reed reminded the public that school board applications are being accepted until April 24<sup>th</sup>.

### **Public Comments**

Kathy DeWitt – 505 Hampton Manor Drive. The portal was supposed to close in February but was left open extra days. In those extra days there were responses regarding the Park Department programs. A high percentage was for economic assistance. Kathy suggested that Dr. Jennifer Hora and/or Dr. Larry Basse be contacted to do a survey on this issue.

Mike Brown – 204 Campbell – St. Paul Square. In 2017 the Council passed a pilot program for the St. Paul Square project. Because of this, some of the residents will be upside down. The residents did not understand the extra payment they would be required to make once construction is completed. Many will lose their life savings and home because of a lack of understanding. He comes to the Council seeking help. The first payment is due May 1<sup>st</sup>. Some residents have been lucky enough to sell and get out from under this payment.

Kevin Cornett – 452 Northview. He discussed the fact that many of the senior citizens of the community utilize the city services a minimum amount. Many do not generate enough garbage to put it out for every pickup. They do not use as much water as a family would. He feels it would be nice if the City could figure out a program where senior citizens could apply and get a reduction on their utility bills.

Daniel Donovan – 1601 McCord Road. He read comments off his phone that were made by someone else regarding a development that is going up.

The meeting adjourned at 6:40 p.m.

/s/ Holly Taylor, Clerk-Treasurer

**RESOLUTION NO. 6-2022**

**A RESOLUTION OF THE CITY OF VALPARAISO, INDIANA COMMON COUNCIL  
APPROVING OF AN AMERICAN RESCUE PLAN ACT PLAN FOR THE CITY**

**WHEREAS**, the Common Council (the “Council”) of City of Valparaiso, Indiana (the “City”) has given consideration to identifying certain projects as will be described in greater detail in the City of Valparaiso, Indiana American Rescue Plan Act Plan (“ARP Plan”) which may be amended from time to time by the Council after its approval of the ARP Plan; and

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF VALPARAISO, INDIANA, AS FOLLOWS:**

**SECTION 1. Adoption of ARP Plan.** The Council hereby adopts the form of ARP plan attached hereto as Exhibit A which has been proposed to the Council, as the ARP Plan for the City.

**SECTION 2. Appropriation of Funds.** All ARP Funds have been held in an account established by the City Council (Fund 176) under Ordinance 9-2021. No ARP Funds may be spent without appropriation by the City Council.

**SECTION 3. No Conflict; Effectiveness.** All ordinances, resolutions, and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. This Resolution shall be in full force and effect from and after its adoption and the procedures required by applicable law.

**SECTION 4. Amendment.** The Council reserves the right to alter and amend the ARP Plan in any manner consistent with law.

DULY PASSED and ADOPTED on this \_\_\_ day of \_\_\_\_\_, 2022, by the City of Valparaiso, Indiana Common Council.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

## ORDINANCE NO. 8-2022

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF VALPARAISO, INDIANA, AUTHORIZING THE ISSUANCE OF THE CITY OF VALPARAISO, INDIANA, ECONOMIC DEVELOPMENT REVENUE BONDS AND APPROVING AND AUTHORIZING OTHER ACTIONS IN RESPECT THERETO.**

WHEREAS, Indiana Code 36-7-11.9 and 12 (collectively, the “Act”) declares that the financing and refinancing of economic development facilities constitutes a public purpose; and

WHEREAS, pursuant to the Act, the City of Valparaiso, Indiana (the “City”), is authorized to issue revenue bonds for the purpose of financing, reimbursing or refinancing the costs of acquisition, construction, renovation, installation and equipping of economic development facilities in order to foster diversification of economic development and creation or retention of opportunities for gainful employment in or near the City; and

WHEREAS, Hageman Group, LLC and/or one or more subsidiaries, affiliates or joint ventures thereof (collectively, the “Developer”), desires to undertake the acquisition, construction, renovation, and equipping of a mixed-use residential project to be known as “The Linc” for use by the Developer in its operations within the City (the “Development”), which will benefit and serve the Consolidated Valparaiso Economic Development Area (the “Economic Development Area”), and the City desires to finance a portion of the costs of the Development (such costs referred to herein as the “Project”); and

WHEREAS, the Developer has advised the City, the City of Valparaiso Economic Development Commission (the “Economic Development Commission”) and the Redevelopment Commission concerning the Project, and has requested that the City issue economic development revenue bonds of the City, designated as the “City of Valparaiso, Indiana, Economic Development Revenue Bonds, Series 2022” (with such further series or different series designation as determined to be necessary or appropriate), in the aggregate principal amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000) (collectively, the “Bonds”), under the Act and make the net proceeds of such Bonds available to the Developer for the purpose of financing a portion of the costs of the Project; and

WHEREAS, the Economic Development Commission has rendered a report concerning the proposed financing or refinancing of economic development facilities for the Developer; and

WHEREAS, following a public hearing, pursuant to Section 24 of the Act, the Economic Development Commission found that the financing of the Project complies with the purposes and provisions of the Act and that such financing will be of benefit to the health and public welfare of the City; and

WHEREAS, the Economic Development Commission has considered whether the financing will have an adverse competitive effect or impact on any similar facility or facility of the same kind already constructed or operating in the corporate boundaries of the City; and

WHEREAS, pursuant to and in accordance with the Act, the City desires to provide funds necessary to finance a portion of the Project by issuing the Bonds; and

WHEREAS, the Act provides that such bonds may be secured by a trust indenture between an issuer and a corporate trustee; and

WHEREAS, the City intends to issue the Bonds consistent with the terms of this Ordinance and pursuant to a Trust Indenture, dated as of the date of issuance of the Bonds, as supplemented and amended from time to time (the “Indenture”), by and between the City and a corporate trustee to be selected by the City (the “Trustee”), in order to secure funds necessary to provide for the financing of a portion of the costs of the Project in accordance with the terms of a Financing Agreement, to be dated as of the date of issuance of the Bonds (the “Financing Agreement”), by and between the City and the Developer with respect to the use of the proceeds of the Bonds and the completion of the Project; and

WHEREAS, the Redevelopment Commission has pledged to the City a portion of the tax increment revenues generated by one or more of the allocation areas in the Economic Development Area (the “Tax Increment Revenues”) to pay principal of and interest on the Bonds as the same become due and payable, and to pay administrative expenses in connection with the Bonds, as further described herein; and

WHEREAS, no member of the Common Council of the City (the “Common Council”) has any pecuniary interest in any employment, financing agreement or other contract made under the provisions of the Act and related to the Bonds authorized herein, which pecuniary interest has not been fully disclosed to the Common Council, and no such member has voted on any such matter, all in accordance with the provisions of Indiana Code 36-7-12-16; and

WHEREAS, the forms of the Bonds, the Indenture and the Financing Agreement (collectively, the “Financing Documents”), and a form of this proposed Ordinance were submitted to, and approved by, the Economic Development Commission, which documents were incorporated by reference in the resolution heretofore adopted by the Economic Development Commission, which resolution has been transmitted to the Common Council in accordance with the Act;

NOW THEREFORE, BE IT ORDAINED by the Common Council of the City of Valparaiso, Indiana, as follows:

SECTION 1. Based upon the resolution adopted by the Economic Development Commission pertaining to the Project, the Common Council hereby finds and determines that the funding approved by the Economic Development Commission for all or a portion of the Project will be of benefit to the health and general welfare of the citizens of the City, complies with the provisions of the Act, and the amount necessary to finance a portion of the costs of the Project will require the issuance, sale and delivery of economic development revenue bonds in an aggregate principal amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000).

SECTION 2. It is hereby found, determined, ratified and confirmed that the financing of the economic development facilities referred to in the Financing Documents consisting of the Project, the issuance and sale of the Bonds, and the use of the net proceeds thereof by the Developer to finance a portion of the Project will: (i) result in the diversification of industry, the creation or retention of business opportunities and the creation or retention of opportunities for gainful employment within the jurisdiction of the City; (ii) serve a public purpose, and will be of benefit to the health and general welfare of the City; and (iii) comply with the purposes and provisions of the Act, and it is in the public interest that the City take such lawful action as determined to be necessary or desirable to encourage the diversification of industry, the creation or retention of business opportunities, and the creation or retention of opportunities for gainful employment within the jurisdiction of the City.

SECTION 3. The forms of the Financing Documents presented herewith are hereby approved, and all such documents shall be kept on file by the Clerk-Treasurer of the City (the “Clerk-Treasurer”). Two (2) copies of the Financing Documents shall be kept on file in the office of the Clerk-Treasurer for public inspection.

SECTION 4. The City is authorized to issue the Bonds in the maximum aggregate principal amount not to exceed Three Million Three Hundred Thousand Dollars (\$3,300,000). Principal and interest on the Bonds shall be payable at maturity, and shall have a maximum maturity date not later than January 1, 2023. The maximum interest rate (if any) on the Bonds shall not exceed five percent (5.0%) per annum. The Bonds may be issued on either a taxable or tax- exempt basis and may be issued as serial bonds and/or term bonds subject to mandatory sinking fund redemption. The Bonds shall be subject to optional redemption prior to maturity as determined by negotiations with the purchaser thereof. The Bonds shall be issued in minimum denominations of One Hundred Thousand Dollars (\$100,000) or integral multiples of One Thousand Dollars (\$1,000) in excess thereof. The Bonds shall be issued for the purpose of procuring funds to (a) pay a portion of the cost of acquisition, design, construction, renovation, improvement and equipping of the Project, and (b) pay all incidental expenses on account of the issuance of the Bonds. The Bonds shall be sold by private negotiation to such purchaser as the Mayor and/or the Clerk-Treasurer shall determine. The Bonds shall be special and limited obligations of the City, payable solely from the trust estate created and established under the

Indenture (the “Trust Estate”), which Trust Estate shall consist of the funds and accounts created under the Indenture together with a pledge by the Redevelopment Commission of the Tax Increment Revenues, upon such terms and conditions as provided in the Financing Documents and this Ordinance. The Bonds shall never constitute a general obligation of, an indebtedness of, or charge against the general credit of the City.

SECTION 5. The Mayor and the Clerk-Treasurer of the City are authorized and directed to sell such Bonds to a purchaser determined by either of such officers, at a price of par, at a rate of interest (if any) not to exceed five percent (5.0%) per annum, and with a final maturity no later than January 1, 2023. The form of a Bond Purchase Agreement (the “Purchase Agreement”), between the City and the purchaser of the Bonds is hereby authorized and approved in a form and substance acceptable to the City Clerk-Treasurer with the advice of counsel. The Mayor and the Clerk-Treasurer of the City are hereby authorized and directed to execute and deliver the Purchase Agreement in form and substance acceptable to them and consistent with the terms and conditions set forth in this Ordinance, with such acceptance of the form and substance thereof to be conclusively evidenced by their execution thereof.

SECTION 6. Each of the Mayor, the Clerk-Treasurer and any other officer of the City are authorized and directed to execute the Financing Documents, such other documents approved or authorized herein and any other document which may be necessary, appropriate or desirable to consummate the transaction contemplated by the Financing Documents and this Ordinance, and their execution is hereby confirmed on behalf of the City. The signatures of the Mayor, the Clerk-Treasurer and any other officer of the City on the Bonds which may be necessary or desirable to consummate the transaction, and their execution is hereby confirmed on behalf of the City. The signatures of the Mayor, the Clerk-Treasurer and any other officer of the City on the Bonds may be facsimile signatures. The Mayor, the Clerk-Treasurer and any other officer of the City are authorized to arrange for the delivery of such Bonds to the purchaser, payment for which will be made in the manner set forth in the Financing Documents. The Mayor, the Clerk-Treasurer and any other officer of the City may, by their execution of the Financing Documents requiring their signatures and imprinting of their facsimile signatures thereon, approve any and all such changes therein and also in those Financing Documents which do not require the signature of the Mayor, the Clerk-Treasurer or any other officer of the City without further approval of this Common Council or the Economic Development Commission if such changes do not affect terms set forth in Sections 27(a)(1) through and including (a)(10) of the Act.

SECTION 7. The provisions of this Ordinance and the Financing Documents shall constitute a contract binding between the City and the holder or holders of the Bonds, and after the issuance of said Bonds, this Ordinance shall not be repealed or amended in any respect which would adversely affect the rights of such holder or holders so long as said Bonds or the interest thereon remains unpaid.

SECTION 8. No recourse under or upon any obligation, covenant, acceptance or agreement contained in this Ordinance, the Financing Documents or under any judgment obtained against the City, including without limitation its Economic Development Commission, or by the enforcement of any assessment or by any legal or equitable proceeding by virtue of any constitution or statute or otherwise, or under any circumstances, under or independent of the Financing Agreement, shall be had against any member, director, or officer or attorney, as such, past, present, or future, of the City, including without limitation its Economic Development Commission, either directly or through the City, or otherwise, for the payment for or to the City or any receiver thereof or for or to any holder of the Bonds secured thereby, or otherwise, of any sum that may remain due and unpaid by the City upon any of such Bonds. Any and all personal liability of every nature, whether at common law or in equity, or by statute or by constitution or otherwise, of any such member, director, or officer or attorney, as such, to respond by reason of any act or omission on his or her part or otherwise for, directly or indirectly, the payment for or to the City or any receiver thereof, or for or to any owner or holder of the Bonds, or otherwise, of any sum that may remain due and unpaid upon the Bonds hereby secured or any of them, shall be expressly waived and released as a condition of and consideration for the execution and delivery of the Financing Agreement and the issuance, sale and delivery of the Bonds.

SECTION 9. If any section, paragraph or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 10. All ordinances, resolutions and orders or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION 11. It is hereby determined that all formal actions of the Common Council relating to the adoption of this Ordinance were taken in one or more open meetings of the Council, that all deliberations of the Common Council and of its committees, if any, which resulted in formal action, were in meetings open to the public, and that all such meetings were convened, held and conducted in compliance with applicable legal requirements, including Indiana Code 5-14- 1.5, as amended.

SECTION 12. The Mayor, the Clerk-Treasurer and any other officer of the City are hereby authorized and directed, in the name and on behalf of the City, to execute, attest and deliver such further instruments and documents, and to take such further actions, in the name of the City as in their judgment shall be necessary or advisable in order fully to consummate the transactions described herein and carry out the purposes of this Ordinance, and any such documents heretofore executed and delivered and any such actions heretofore taken, be, and hereby are, ratified and approved. In particular, at the request of the Developer, the Mayor, the Clerk-Treasurer and any other officer of the City are hereby authorized and directed, in the name and on behalf of the City, to execute, attest and deliver, in lieu of a Financing Agreement, a Loan Agreement with the Developer in such form as such officers shall approve, such approval to be conclusively evidenced by their execution thereof.

SECTION 13. This Ordinance shall be in full force and effect from and after its passage.

Passed and adopted by a the Common Council of the City of Valparaiso, Indiana by a \_\_\_\_\_ vote of all members present and voting on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

Attest:

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at the hour of \_\_\_\_\_ p.m.

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

This ordinance approved and signed by me on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at the hour of \_\_\_\_\_ p.m.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

**ORDINANCE #9, 2022****AN ORDINANCE AMENDING THE ZONING MAP  
OF THE CITY OF VALPARAISO**

WHEREAS, a petition to amend the City of Valparaiso Zoning Map was presented by was presented by Jon Schmaltz on behalf of Kamber Properties, LLC (“Kamber”); and

WHEREAS, on March 1, 2022 the Plan Commission held a properly noticed public hearing on the proposed amendment according to IC 5-3-1 ; and

WHEREAS, the general public was given opportunity to comment on the proposed amendments; and

WHEREAS, on March 1, 2022, the Plan Commission voted to recommend the approval of the proposed amendments by a vote of 6 - 0;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Valparaiso:

1. That Zoning Map be amended as described in Exhibit A; and
2. That this ordinance be in full force and effect from and after its adoption and approval by the Mayor.

PASSED by the Common Council of the City of Valparaiso, Indiana, by a vote of \_\_\_\_ - \_\_\_\_ of all members present and voting on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock p.m.

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

This Ordinance approved and signed by me this \_\_\_\_\_ day of \_\_\_\_\_, 2022, at \_\_\_\_\_ o'clock p.m.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

## Ordinance #10, 2022

## City of Valparaiso

Amendment of 2022 Salary Ordinance

Section 1:	Officers of the Police Department	Page 2
Section 2:	Firefighters of the Fire Territory	Page 2
Section 3:	All Remaining Appointed Officials & Employees	Page 2
Section 4:	Salaries for Elected Officials from the General Fund	Page 2
Section 5:	Exceptions for the City Administrator & Department Heads	Page 3
Section 6:	Compensation for Members of Boards & Commissions of the City of Valparaiso	Page 3
Section 7:	Service Pay	Page 3
Section 8:	Other Salary Matters	Page 3
Section 9:	Benefits, Board of Public Works & Safety, and Personnel Policy	Page 4
Section 10:	Allowances	Page 4
Section 11:	PERF Payments and/or Retirement Payments	Page 5
Section 12:	Public Works Buyback Program	Page 5
Section 13:	General Provisions	Page 5
Section 14:	Acceptance by City Council & Signature Page	Page 6
Exhibit A:	Police Department Wages for 2020	Page 7
Exhibit B:	Fire Territory Wages for 2020	Page 8
Exhibit C:	All Remaining Appointed Officials & Employees	Pages 9-11
Exhibit D:	Salaries for Elected Officials	Page 11
Exhibit E:	Compensation for Members of Boards & Commissions	Page 11
Exhibit F:	Service Pay	Page 12
Exhibit G:	Health Savings Account Contributions	Page 12

**AN ORDINANCE ESTABLISHING THE AMOUNT OF SALARIES AND COMPENSATION  
TO BE PAID TO APPOINTED OFFICIALS AND ALL EMPLOYEES AND OFFICERS  
OF THE CITY OF VALPARAISO WITHIN THE CALENDAR YEAR 2022, AND REPEALING  
ANY ORDINANCE IN CONFLICT THEREIN.**

**WHEREAS**, the Mayor and Common Council of the City of Valparaiso, Indiana, are required by various statutes now in effect to establish salaries and compensations for various departments of the City; and,

**WHEREAS**, the Mayor and the Common Council have fulfilled their statutory obligation with regard to establishing such salaries and compensation for said appointed officials and employees;

**NOW THEREFORE, BE IT ORDAINED**, by the Common Council of the City of Valparaiso, Indiana:

**SECTION 1: OFFICERS OF THE POLICE DEPARTMENT**

From and after the first day of January 2022, said Officers of the Police Department of the City of Valparaiso shall be paid according to the following schedule of salary ranges and position classifications subject to the budgetary provisions and the Job Classification Ordinance of the City, as amended and supplemented:

(See **Exhibit A** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

**SECTION 2: FIREFIGHTERS OF THE FIRE PROTECTION TERRITORY**

From and after the first day of January 2022, said Firefighters of the Fire Protection Territory shall be paid according to the following schedule subject to budgetary provisions and the Job Classification Ordinance of the City, as amended and supplemented:

(See **Exhibit B** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

A. Additional compensation for Firefighters

(See **Exhibit B** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

**SECTION 3: ALL REMAINING APPOINTED OFFICIALS AND EMPLOYEES**

From and after the first day of January 2022, all other appointed officials and employees of the City of Valparaiso (except those appointed to the various boards and commissions), not herein before mentioned shall be paid according to the following schedule of salary ranges and position classifications subject to budgetary provisions and the Compensation Management Ordinance of the City, as amended and supplemented:

(See **Exhibit C** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

**SECTION 4: SALARY FOR ELECTED OFFICIALS**

(See **Exhibit D** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

**SECTION 5: EXCEPTIONS FOR THE CITY ADMINISTRATOR & DEPARTMENT HEADS**

The Mayor shall have the right to set salaries for the City Administrator and Department Heads positions for the City of Valparaiso for the calendar year of 2022. The Mayor shall inform the Clerk-Treasurer in writing of the salaries for the calendar year of 2022, which shall be included in the annual budget of the City.

**SECTION 6: COMPENSATION FOR MEMBERS OF BOARDS & COMMISSIONS OF THE CITY OF VALPARAISO**

(See **Exhibit E** which is attached hereto and incorporated herein by reference as though it had been printed here in its entirety)

**SECTION 7: SERVICE PAY**

The Mayor, Clerk-Treasurer, City Administrator, and all employees and appointed officials of the City shall receive additional compensation as set out below for the length of continuous employment with the City of Valparaiso

(See **Exhibit F** which is attached hereto and incorporated herein by reference as though it has been printed here in its entirety)

**SECTION 8: OTHER SALARY MATTERS**

Employees who are in this category and performing a job, which is part of the Job Classification Ordinance of the City, shall be paid at the rate stated in the ordinance for such job.

- a. On Call Compensation: Employees shall be compensated for "on-call" time at a compensation rate to be established by the Mayor and approved by the Board of Public Works and Safety.
- b. The "on-call" policy developed on a citywide or departmental basis shall be made part of the Personnel Policy of the City.
- c. The Mayor shall have the express authority to make any decisions required with regard to the establishment of salaries or the setting of salary rates not provided for within this Ordinance. The Mayor shall finally determine all conflicts of interpretation within the Ordinance.
- d. Safety Officers in specific departments shall receive the sum of \$500 per year.
- e. Every employee is classified as either Exempt (E) or Non-Exempt (NE) based on Federal Law and has the classification listed as part of the Salary Ordinance.
- f. The hourly rate in this ordinance does NOT include service pay. Employee service pay is based on the employee's starting date and is adjusted based on years of service. The hourly base pay must be adjusted per each employee to include service pay as described in Exhibit F: Service Pay.
- g. At such time as the City finances allow, the Mayor and Clerk-Treasurer may allow Performance Awards to be given to employees.

**SECTION 9: BENEFITS, BOARD OF WORKS & SAFETY, AND PERSONNEL POLICY**

Full-time employees of the City of Valparaiso, as part of their compensation, receive certain benefits from the City.

- a. Paid Time Off (PTO) - Employees (excluding police officers, firefighters, or civilian employees of the police department) will receive Paid Time Off (PTO) pursuant to the Personnel Policy Manual and adopted by the Board of Public Works & Safety.
- b. Firefighters, Police Officers, and civilian employees of the police department, receive such benefits as may be provided for within their individual department policy manuals and contract agreements.
- c. The Board of Public Works & Safety is specifically authorized to amend and change the Personnel Policy as deemed appropriate.
- d. The Board of Public Works & Safety is specifically authorized to approve and administer personnel policy issues after developed and authorized by the Mayor.
- e. The Board of Public Works & Safety is specifically authorized to enter into written employment contracts with any recognized bargaining agents provided that such contracts shall be limited to benefits, working conditions, and related matters.
- f. The Board of Public Works & Safety is specifically authorized to develop and approve a performance evaluation system on a citywide or departmental basis. Such a system or systems may be implemented during the calendar year of 2022 if the budget has sufficient funds to do so.
- g. The Board of Public Works & Safety is specifically authorized to modify job descriptions.

**SECTION 10: ALLOWANCES**

**Mileage** - Any elected or appointed official or employee of the City of Valparaiso shall be reimbursed for mileage allowance for official and authorized travel.

The Federal Department of Internal Revenue Service shall establish the rate for reimbursement.

Such compensation shall only be paid when the official or employee is using a personal vehicle and not a city-owned vehicle.

**Cell Phones** - Cell phones are required for some positions. The purpose of carrying such a device is to provide 24-hour access to better serve citizens and increase productivity. Those positions are designated by each department head as well as the level of access required to be maintained by the employee on behalf of the City of Valparaiso. The determination of the wireless carrier will be up to the employee.

Each employee required to carry a cell phone will receive monthly compensation dispersed proportionately in each pay. The employee is required to pay his or her own bill and to supply the phone as prescribed by their department head.

**CELL PHONE ALLOWANCES:**

Low Business Use	\$17.50 per pay
Medium Business Use	\$21.25 per pay
Medium-High Business Use	\$30.00 per pay
High Business Use	\$50.00 per pay

Employees failing to have the assigned amount of accessibility will be subject to a verbal warning for the first offense; a written notice for the second offense, which will be added to the employees personnel file; and at the department head's discretion, may be subject to a personal improvement plan or termination for the third offense.

**SECTION 11: PERF PAYMENTS AND/OR RETIREMENT PAYMENTS**

From and after January 1, 2022, the City of Valparaiso shall pay the entire employee obligation for PERF retirement for all City employees with the exception of Police Officers and Firefighters.

The City of Valparaiso shall pay one-half (1/2) share of the employee obligation for retirement benefits for Police Officers and Firefighters.

Payment of employee retirement benefits obligation shall continue until rescinded or amended by the Common Council.

**SECTION 12: PUBLIC WORKS BUYBACK PROGRAM**

Certain employees of the Public Works Department (Solid Waste, Vehicle Maintenance, Cemetery, and MVH/MVH Restricted) may sell back to the city up to 40 hours of Paid Time Off annually. Buyback will be calculated at the employee's current rate of pay. Buyback will be paid out during the month of December and cannot be combined with the maximum amount of PTO the city will buy back as part of employment resignation/termination. Buyback will be in the following Public Works job classifications:

- \* Operations Supervisor
- \* Maintenance Supervisor
- \* Heavy Equipment Operator/Working Leader/Trainer
- \* Working Leader
- \* Working Leader/Arborist
- \* Working Leader/Safety/Winter Response
- \* Heavy Equipment Operator
- \* Mechanic
- \* Truck Driver/Light Equipment Operator
- \* Automated Truck Driver
- \* Skilled Laborer
- \* Senior Mechanic
- \* Mechanic Assistant

This section does not apply to any Supplemental Paid Time Off (SPTO) bank.

**SECTION 13: GENERAL PROVISIONS**

The Mayor, the Common Council, and the Board of Public Works & Safety of the City of Valparaiso, Indiana, shall retain all rights, duties, and privileges authorized by the State of Indiana statutes for the administration of wages and compensation received by employees.

The Mayor and the Board of Public Works & Safety of the City of Valparaiso shall resolve all disputes arising from the interpretation or enforcement of the Ordinance.

This Ordinance shall be in full force and effect from and after its passage in the manner provided by law and shall be implemented on the first (1st) day of January 2022.

All previous ordinances pertaining to salaries, compensation, and benefits for the employees of the City of Valparaiso, Indiana, are hereby expressly repealed effective the first (1st) day of January 2022.

**SECTION 14: ACCEPTANCE BY CITY COUNCIL AND SIGNATURE PAGE**

This Ordinance, consisting of six (6) pages and Exhibits A through G in its entirety, has been presented to the Mayor and Common Council of the City of Valparaiso.

PASSED by the Common Council of the City of Valparaiso, Indiana, by a \_\_\_\_\_ vote of all members present and voting, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Matthew R. Murphy  
Mayor

ATTEST:

\_\_\_\_\_  
Holly Taylor  
Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana, the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at the hour of \_\_\_\_\_ o'clock P.M.

\_\_\_\_\_  
Holly Taylor  
Clerk-Treasurer

This Ordinance approved and signed by me the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at the hour of \_\_\_\_\_ o'clock P.M.

\_\_\_\_\_  
Matthew R. Murphy  
Mayor

**EXHIBIT A: POLICE DEPARTMENT WAGES FOR 2022**

**POLE (Protective Occupations Law Enforcement) Category**

	<b><u>Market</u></b>	<b><u>Mid</u></b>	<b><u>Max</u></b>
<b>POLE A Position</b>			
Captain (E)	\$59,137.00	\$69,573.00	\$85,575.00
<b>POLE B Position</b>			
Lieutenant (NE)	\$55,883.00	\$65,745.00	\$80,866.00
<b>POLE C Position</b>			
Sergeant (NE)	\$52,882.00	\$62,214.00	\$76,523.00
<b>POLE D Positions</b>			
Master Patrolman (NE)	\$48,481.00	\$57,036.00	\$70,154.00
Master Patrolman 1st Class (NE)	\$58,481.00	\$67,036.00	\$80,154.00
Patrol Officer 2nd Class (NE)	\$44,079.00	\$51,858.00	\$63,785.00
Probationary Officer (NE)	\$42,452.00	\$49,943.00	\$61,430.00
<b>POLE Part-time</b>			
Crossing Guards (NE)	\$8,000.00 per annum (not to exceed)		

This schedule does not include service pay or other compensation.

**Additional Pay/Compensation for Police Department (not-to-exceed):**

Detective Specialty Pay - Sergeant	\$3,672.00
Detective Specialty Pay - Master	\$9,058.00
Patrolman IT Specialty Pay - Master	\$9,058.00
Patrolman Uniform Allowance	\$1,600.00
Breathalyzer Operator	\$120.00
Call Out/CALEA	\$800.00
FTO (Field Training Officer)	\$1,000.00
K9	\$5,000.00
Veterans Pay or Active Military	\$1,000.00
PhD Degree	\$2,000.00
Masters Degree	\$1,500.00
Bachelors Degree	\$1,000.00
Associates Degree	\$500.00
Physical Fitness Incentive	\$400.00
Civilian Buyback	\$1,500.00

Any officer who has more than one college degree will only be compensated for one degree. This compensation will be for the highest degree earned.

Any and all members of the City of Valparaiso Police Department who meet the following minimum standards shall receive additional compensation per annum in the amounts as follows:

- a. Three (3) years of continuous service \$200.00
- b. Six (6) years of continuous service \$500.00
- c. Nine (9) years of continuous service \$800.00
- d. Twelve (12) years of continuous service \$1,100.00
- e. Fifteen (15) years of continuous service \$1,400.00
- f. Eighteen (18) years of continuous service \$1,700.00
- g. Twenty (20) years of continuous service \$2,000.00
- h. Twelve (12) years of continuous services & successful attendance of an additional ten (10) approved schools \$3,000.00

Any Police Officer(s) who become qualified during the year for any of the aforementioned categories will be eligible for pro-rated compensation for the remainder of the current calendar year. The Chief of Police has the sole authority to appoint the Field Training Officers and may rescind said appointment at his sole discretion.

**EXHIBIT B: FIRE TERRITORY WAGES FOR 2022****POLE (Protective Occupations Law Enforcement) Category****Based on 2,912 hours**

	<u>Market</u>	<u>Mid</u>	<u>Max</u>
<b>POLE B Positions</b>			
Battalion Chief (E)	\$57,967.00	\$68,197.00	\$83,882.00
Master Firefighter 1st Class (NE)	\$59,675.00	\$67,735.00	\$80,094.00
<b>POLE C Positions</b>			
Division Chief (E)	\$58,837.00	\$69,220.00	\$85,141.00
Captain (NE)	\$52,925.00	\$62,265.00	\$76,586.00
<b>POLE D Position</b>			
Lieutenants (NE)	\$50,830.00	\$59,800.00	\$73,554.00
<b>POLE E Position</b>			
Firefighter/Engineer (NE)	\$47,002.00	\$55,297.00	\$68,015.00
<b>POLE F Positions</b>			
Master Firefighter (Paramedic) (NE)	\$49,675.00	\$57,735.00	\$70,094.00
Master Firefighter (EMT) (NE)	\$45,675.00	\$53,735.00	\$66,094.00
Probationary Firefighter (NE)	\$38,677.00	\$45,502.00	\$55,967.00
<b>POLE Part-time</b>			
PT Administrative Assistant		\$17.16 per hour (not to exceed)	

**Additional Pay/Compensation for the Fire Territory (not-to-exceed):**

Members of the Valparaiso Fire Department who are certified in the following categories shall receive additional compensation per year in the following amounts:

Air Pack Maintenance	\$1,000.00
Assistant Mechanic	\$1,650.00
Chief Fire Investigator	\$2,000.00
Mechanic	\$1,000.00
CPR Instructor	\$500.00
Educator/Trainer	\$500.00
EMT with Grade	\$1,000.00
Inspector	\$2,000.00
Investigator	\$1,000.00
ISO Coordinator (Maintenance)	\$1,000.00
Paramedic Certification with Grade	\$5,000.00
Paramedic Certification (Probationary FF)	\$4,000.00
Safety Officer	\$1,500.00
Child Safety Seat Technician	\$500.00
Radio Technician (Maintenance)	\$1,000.00
Supplies Coordinator (Maintenance)	\$500.00
Map Coordinator (Maintenance)	\$1,000.00
Uniform Allowance	\$1,250.00 **added to base pay
Rescue Task Force Coordinator	\$1,000.00
Water Rescue Coordinator	\$1,000.00
Shift Drill Master	\$1,000.00
Veterans Pay or Active Military	\$1,000.00
PhD Degree	\$2,000.00
Masters Degree	\$1,500.00
Bachelors Degree	\$1,000.00
Associates Degree	\$500.00
Rideout Pay	\$1,500.00 **added to base pay

Any firefighter who has more than one college degree will only be compensated for one degree. This compensation will be for the highest degree earned.

Any firefighter who becomes qualified during the year for any of the aforementioned categories will be eligible for pro-rated compensation for the remainder of the current calendar year. Non-FLSA exempt combat firefighters performing the duty of inspections and/or preplanning while off regular scheduled duty will be paid at the hourly rate of one and one half (1-1/2) times their regular rate of pay. FLSA exempt combat firefighters (Battalion Chiefs) performing the duty of inspection and/or preplanning while off regular scheduled duty will be paid at an hourly rate not to exceed forty dollars (\$40.00) per hour.

**EXHIBIT C: ALL REMAINING APPOINTED OFFICIALS AND EMPLOYEES****SO (Special Occupation)****All positions are excluded from the Fair Labor Standards Act (FLSA)**

	<b>Market</b>	<b>Mid</b>	<b>Max</b>
City Administrator (E)	\$83,747.00	\$98,526.00	\$126,034.00
Chief Deputy Clerk-Treasurer (E)	\$44,598.00	\$52,468.00	\$64,536.00
Executive Assistant (E)	\$46,132.00	\$54,273.00	\$66,756.00

**EXE (Executives)****All positions are exempt under the Fair Labor Standards Act (FLSA)****EXE A**

Engineering Director (E)	\$80,950.00	\$95,235.00	\$138,198.00
City Attorney (E)			

**EXE B**

Project Management Director (E)	\$70,451.00	\$82,883.00	\$101,946.00
Public Works Director (E)			
Parks Director (E)			
Director of Development (E)			
Police Chief (E)			
Fire Chief (E)			
Planning/Transit Director (E)			
Chief Deputy Engineer (E)			
IT Director (E)			
Building Commissioner (E)			

**EXE C**

Assistant Public Works Director (E)	\$60,395.00	\$71,053.00	\$87,395.00
Human Resources Director (E)			
Community Engagement Director (E)			
Assistant Fire Chief (Operations) (E)			
Assistant Fire Chief (EMS) (E)			
Assistant Police Chief (E)			
Assistant Parks Director (E)			
Deputy Engineer - VCU (E)			
Deputy Engineer - CAD/GIS (E)			
Deputy Engineer - MS4 Coordinator (E)			
Deputy Engineer - Project Manager (E)			
Assistant Project Management Director (E)			

**PAT (Professional, Administrative, Tech)**

<b>PAT A - Based on 2,080 hours</b>	\$52,914.00	\$62,252.00	\$76,570.00
-------------------------------------	-------------	-------------	-------------

Parks - Golf Maintenance Superintendent (E)			
Parks - Horticulture Superintendent (E)			
Parks - Recreation Superintendent (E)			
Parks - Maintenance Superintendent (E)			
Parks - Facilities & Maintenance Director (E)			
Planning - Transit Manager (E)			

**Planning - Associate Planner (E)**

Police - Social Worker (E)	\$46,662.00	\$56,000.00	\$70,318.00
----------------------------	-------------	-------------	-------------

**PAT B - Based on 1,820 hours**

Planning - Assistant Planner (E)	\$43,263.00	\$50,898.00	\$62,604.00
----------------------------------	-------------	-------------	-------------

**PAT B - Based on 2,080 hours**

Park - Business Operation Manager (E)	\$49,444.00	\$58,169.00	\$71,548.00
Park - Recreation Program Director (E)			
Park - Youth Recreation Programmer (E)			
Park - Special Event Director (E)			

	<u>Market</u>	<u>Mid</u>	<u>Max</u>
<b>PAT C - Based on 1,820 hours</b>			
Building - Building Inspector (NE)	\$40,304.00	\$47,416.00	\$58,322.00
Building - Code Enforcement Inspector (NE)	\$35,266.00	\$41,489.00	\$51,032.00
<b>PAT C - Based on 2,080 hours</b>			
Park - Digital Marketing Specialist (E)	\$40,304.00	\$47,416.00	\$58,322.00
Park - Event & Venue Coordinator (NE)			
<b>LTC (Labor, Trade &amp; Crafts)</b>			
<b>LTC A - Based on 2,080 hours</b>			
Public Works - Maintenance Supervisor (E)	\$51,031.00	\$60,036.00	\$73,844.00
Public Works - Operations Supervisor (E)			
Project Mgmt - Maintenance Technician (E)			
<b>LTC B - Based on 2,080 hours</b>			
Park - Asst Horticulture Superintendent (NE)	\$47,398.00	\$55,763.00	\$68,588.00
Park - Asst Maintenance Superintendent (NE)			
Park - Asst Golf Course Superintendent (NE)			
Public Works - Working Leader/Safety/Winter Response (NE)			
Public Works - Working Leader/Arborist (NE)			
Public Works - Working Leader (NE)			
Public Works - Senior Mechanic (NE)			
Public Works - Heavy Equip Operator/WL/Trainer (NE)			
<b>LTC C - Based on 2,080 hours</b>			
Public Works - Mechanic (NE)	\$43,083.00	\$50,686.00	\$62,344.00
Park - Mechanic (NE)			
<b>LTC D - Based on 2,080 hours</b>			
Public Works - Heavy Equipment Operator (NE)	\$41,092.00	\$48,343.00	\$56,462.00
Public Works - Mechanic Assistant (NE)			
Park - Maintenance Property Supervisor (NE)			
<b>LTC E - Based on 2,080 hours</b>			
Public Works - Automated Truck Driver (NE)	\$38,769.00	\$45,610.00	\$56,100.00
Public Works - Truck Driver/Light Equip Operator (NE)	\$37,918.00	\$44,610.00	\$54,870.00
Park - Groundskeeper/Working Leader (NE)			
<b>LTC F - Based on 2,080 hours</b>			
Public Works - Skilled Laborer (NE)	\$35,595.00	\$41,877.00	\$51,509.00
Park - Groundskeeper (NE)			
<b>OSS (Office Support Specialist)</b>			
<b>All positions are non-exempt under the Fair Labor Standards Act (FLSA)</b>			
<b>OSS A - Based on 1,820 hours</b>			
Clerk-Treasurer - Deputy Clerk Treasurer/Grant Administrator (NE)	\$44,598.00	\$52,468.00	\$64,536.00
Clerk-Treasurer - Deputy Clerk Treasurer (NE)	\$41,015.00	\$48,253.00	\$59,351.00
<b>OSS B - Based on 1,820 hours</b>			
Police - Administrative Assistant (NE)	\$35,741.00	\$42,048.00	\$51,719.00
Building - Administrative Assistant (NE)			
Planning - Administrative Assistant (NE)			
Project Mgmt - Administrative Assistant (NE)			

	<u>Market</u>	<u>Mid</u>	<u>Max</u>
<b>OSS B - Based on 2,080 hours</b>	\$40,847.00	\$48,055.00	\$59,108.00
Engineering/RDC - Executive Assistant (NE)			
Fire - Administrative Assistant (NE)			
City Attorney - Administrative Asst/Paralegal (NE)			
Park - Administrative Asst/Payroll/HR (NE)			
Park - Bookkeeper (NE)			
Park - Administrative Assistant (NE)			
Public Works - Administrative Assistant (NE)			
Public Works - GIS/WMS Coordinator (NE)			

<b>OSS C - Based on 1,820 hours</b>	\$31,939.00	\$37,575.00	\$46,217.00
Police - Records Clerk (NE)			
Police - Parking Enforcement (NE)			
Board of Works - Receptionist (NE)			

<b>OSS C - Based on 2,080 hours</b>	\$36,502.00	\$42,943.00	\$52,820.00
Park - Payroll/Bookkeeping Assistant (NE)			
Park - Customer Service Secretary (NE)			

**OSS D**

**Positions are compensated at hourly rates  
not to exceed the amounts listed below**

Deputy Clerk-Treasurer Part-time	\$17.50 per hour
Police Records Clerk Part-time	\$22.85 per hour
Parks Part-time	\$25.00 per hour
Public Works Part-time	\$21.20 per hour
Building Part-time	\$20.00 per hour
Engineering Part-time	\$22.02 per hour
Planning Part-time	\$20.00 per hour
Board of Works Part-time	\$20.00 per hour

**EXHIBIT D: ELECTED OFFICIALS**

**EO (Elected Officials)**

**All positions are excluded from the Fair  
Labor Standards Act (FLSA)**

	<u>Market</u>	<u>Mid</u>	<u>Max</u>
Mayor	\$78,169.00	\$91,963.00	\$113,114.00
Clerk-Treasurer	\$58,643.00	\$68,992.00	\$84,860.00
City Council	\$9,558.00	\$11,244.00	\$13,830.00

**EXHIBIT E: COMPENSATION FOR MEMBERS OF BOARDS & COMMISSIONS**

Plan Commission	\$1,200.00
Board of Zoning & Appeals	\$1,200.00
Park Board	\$1,200.00
Board of Public Works & Safety (Citizen Member)	\$3,000.00

**EXHIBIT F: SERVICE PAY**

<u>At Least</u>	<u>Not More Than</u>	<u>Amount</u>
3 years	6 years	\$200.00
6 years	9 years	\$500.00
9 years	12 years	\$800.00
12 years	15 years	\$1,100.00
15 years	18 years	\$1,400.00
18 years	20 years	\$1,700.00
More than 20 years		\$2,000.00

In the event that the anniversary date of employment for an employee or an appointed and/or elected official covered by this section falls on a date other than January 1, 2022, and such date changes the category for service pay contained herein, such employee shall be paid at the higher rate for the remainder of the calendar year.

The schedule appearing above is not intended to be cumulative and each employee and/or elected official of the City shall fall into only one (1) of the seven categories.

This schedule shall not apply to members of Boards and/or Commissions and/or Council Members as referred to in Section 7.

**EXHIBIT G: HEALTH SAVINGS ACCOUNT CONTRIBUTIONS**

City employees previously enrolled or enrolling in the following health savings account health insurance tiers will receive a contribution from the City to be paid into each such employee's account as follows:

<u>HSA Tiers</u>	<u>Total Contribution</u>
Employee Only	\$1,800.00
Employee Plus One	\$3,100.00
Family	\$4,100.00

The above referenced contribution will be paid by the City into each employee's account in January.

New employees that begin working for the City in 2022, and subsequently enroll in the health savings account health insurance program, will receive a pro-rated contribution from the City to be paid into each employee's account. The pro-rated contribution shall be determined based upon the employee's *first full month* of employment with the City.

Employees who have spouses that also work for the City may only receive a maximum combined contribution of \$3,100.00 for an employee plus one, or a maximum combined contribution of \$4,100.00 for a family.

ORDINANCE #11, 2022

**AN ORDINANCE APPROPRIATING FUNDS IN THE CUMULATIVE SEWER FUND AND PROVIDING FOR PUBLICATION OF NOTICE**

SECTION 1: BE IT ORDAINED, and the Common Council of the City of Valparaiso, Indiana, does hereby make the determination a need exists and that the following amount of money be and the same is hereby appropriated from the Cumulative Sewer Fund for the purpose and use here in after set forth, all for use during the current year of 2022, to-wit:

CUMULATIVE SEWER FUND

Other Services & Charges	\$105,000.00
Improvements Other Than Buildings	\$550,000.00
<b>Total</b>	<b>\$655,000.00</b>

SECTION 2: Appropriations over and above those made during the budget process are allowed under Indiana Code 6-1.1-18-5 and as otherwise provided under Indiana law.

SECTION 3: The City Clerk-Treasurer is requested to provide notice, as outlined under Indiana Code 5-3-1, as to the meeting date and the opportunity of the public to participate in a Public Hearing. Such notice shall be published one time at least ten (10) days prior to the meeting in a Qualified Publication – as such term is defined under Indiana Code 5-3-1-0.7.

SECTION 4: The Public Hearing provided for in Section 3 shall be set for the April 11, 2022 meeting of the Common Council of the City of Valparaiso, at City Hall located at 166 West Lincolnway.

SECTION 5: After the Public Hearing is held in accordance with such notice as herein provided, the Council may approve the proposed appropriation.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage in the manner provided by law.

PASSED by the Common Council of the City of Valparaiso, Indiana, by a \_\_\_\_\_ vote of all members present and voting, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Matthew R. Murphy, Mayor

ATTEST:

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

Presented by me to the Mayor of the City of Valparaiso, Indiana, this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at the hour of \_\_\_\_\_ o'clock P.M.

\_\_\_\_\_  
Holly Taylor, Clerk-Treasurer

This Ordinance approved and signed by me this \_\_\_\_ day of \_\_\_\_\_, 2022 at the hour of \_\_\_\_\_ o'clock P. M.

---

Matthew R. Murphy, Mayor